**AAP Workforce Development Working Group**

**Meeting Date** **December 7, 2023, Fairbanks, Alaska**

**Time:** **9am – 12:30 pm (approximately)**

**Location: Fairbanks, AK (AAP Office Conference Room)**

Zoom Meeting: https://us02web.zoom.us/j/85777367641

Meeting ID: 857 7736 7641

833 548 0282 US Toll-free

877 853 5257 US Toll-free

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| Workforce Development Working Group  |
| MembersFred Bifelt, Huslia Co-ChairLarry Westlake, Kiana Co-ChairVacant, HughesGordon Bergman, Allakaket Wayne Musser, Evansville Harding Sam, AlatnaNellie Griest, ShungnakHenry Horner, KobukMorgan Johnson, AmblerWilbur Howarth, NoorvikStanley Ned, Fairbanks Andy Baker, Kotzebue Shalon Harrington, Ambler MetalsSandra Kowalski (NANA) Ex officio Michelle Andon (Doyon) Ex officio  | Project StaffRandy Ruaro, AIDEAJeff San Juan, AIDEACraig Jones, AIDEAJosie Wilson, AIDEASupport Staff & GuestsKathy Mayo, AIDEA contractorRenicka Gober, AIDEA contractorMatt Narus, AIDEA contractorAnna Kohl, AIDEA contractor PJ Simon, Rural advisor  Tom Hall, Yukon Koyukuk School District Karl Kowalski, Alaska Technical Center |

**Agenda**

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| Time | Agenda Item | Who |
| 9 am | Call Meeting to Order, Opening Prayer, Safety Moment, Welcome | Co-chairs |
| 9:10 am | Agenda Approval  | Co-chairs |
| 9:15 am | Workforce Development Plan Update Discussion* Who should be involved in updating and revising the draft?
* Are there any suggestions for improvement it?
* What additional information or data is needed for this plan?
* Who can be the WDWG lead/owner for the document moving forward?
 | Sandra Kowalski |
| 9:45 am | 2023 Field Season Employment Review | Jeff San Juan |
| 10:00 am | Community Ambassador Update and Recruitment | Josie Wilson |
| 10:30 am | BREAK | All |
| 10:45 am  | 2024 Employment Updates* Ambler Metals Future 2024 Field Season
* AIDEA Future 2024 Field Season
* AIDEA Workforce Development Program Planning
 | Shalon HarringtonJeff San JuanJosie Wilson |
| 11:15 am | Workforce Development Resolution for AAP SEIS | Andy Baker (?) |
| 12:15 pm | Action items | Renicka Gober |
| 12:20 pm | Closing comments | All |
| 12:30 pm | Meeting concludes | All |