**AAP Workforce Development Working Group**

**Meeting Date** **December 7, 2023, Fairbanks, Alaska**

**Time:** **9am – 12:30 pm (approximately)**

**Location: Fairbanks, AK (AAP Office Conference Room)**

Zoom Meeting: https://us02web.zoom.us/j/85777367641

Meeting ID: 857 7736 7641

833 548 0282 US Toll-free

877 853 5257 US Toll-free

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| Workforce Development Working Group | |
| Members  Fred Bifelt, Huslia Co-Chair  Larry Westlake, Kiana Co-Chair  Vacant, Hughes  Gordon Bergman, Allakaket  Wayne Musser, Evansville  Harding Sam, Alatna  Nellie Griest, Shungnak  Henry Horner, Kobuk  Morgan Johnson, Ambler  Wilbur Howarth, Noorvik  Stanley Ned, Fairbanks  Andy Baker, Kotzebue Shalon Harrington, Ambler Metals  Sandra Kowalski (NANA) Ex officio  Michelle Andon (Doyon) Ex officio | Project Staff  Randy Ruaro, AIDEA  Jeff San Juan, AIDEA  Craig Jones, AIDEA  Josie Wilson, AIDEA  Support Staff & Guests  Kathy Mayo, AIDEA contractor  Renicka Gober, AIDEA contractor  Matt Narus, AIDEA contractor  Anna Kohl, AIDEA contractor  PJ Simon, Rural advisor  Tom Hall, Yukon Koyukuk School District  Karl Kowalski, Alaska Technical Center |

**Agenda**

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| Time | Agenda Item | Who |
| 9 am | Call Meeting to Order, Opening Prayer, Safety Moment, Welcome | Co-chairs |
| 9:10 am | Agenda Approval | Co-chairs |
| 9:15 am | Workforce Development Plan Update Discussion   * Who should be involved in updating and revising the draft? * Are there any suggestions for improvement it? * What additional information or data is needed for this plan? * Who can be the WDWG lead/owner for the document moving forward? | Sandra Kowalski |
| 9:45 am | 2023 Field Season Employment Review | Jeff San Juan |
| 10:00 am | Community Ambassador Update and Recruitment | Josie Wilson |
| 10:30 am | BREAK | All |
| 10:45 am | 2024 Employment Updates   * Ambler Metals Future 2024 Field Season * AIDEA Future 2024 Field Season * AIDEA Workforce Development Program Planning | Shalon Harrington  Jeff San Juan  Josie Wilson |
| 11:15 am | Workforce Development Resolution for AAP SEIS | Andy Baker (?) |
| 12:15 pm | Action items | Renicka Gober |
| 12:20 pm | Closing comments | All |
| 12:30 pm | Meeting concludes | All |